



## Executive Session Minutes

Nineveh-Hensley-Jackson United School Corporation  
LGI Room - Indian Creek Middle School  
Tuesday, May 8, 2018  
5:30 pm

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**EXECUTIVE SESSION:** The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation met in Executive Session Tuesday, May 8, 2018, in the LGI Room at Indian Creek Middle School.

Board members present: Greg Waltz, Ed Harvey, Judy Misiniec, Kevin Parks and Thomas Burgett. Also present, Dr. Tim Edsell, Superintendent.

The Executive Session subject matter to be considered is shown on the attached Agenda.

The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation certifies that no subject matter was discussed other than the subject matter specified in the public notice.

The Executive Session adjourned at 7:00 p.m.

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Greg Waltz, President

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Ed Harvey, Vice President

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Judy Misiniec, Secretary

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Kevin Parks, Member

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Thomas Burgett, Member

**Board of School Trustees**



## Regular Session Minutes

Nineveh-Hensley-Jackson United School Corporation

Indian Creek Middle School - LGI Room

Tuesday, May 8, 2018

7:00 pm

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**BOARD MEETING:** The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation met for a regular meeting on Tuesday, May 8, 2018, in the LGI Room of Indian Creek Middle School. Board members present: Greg Waltz, Judy Misiniec, Ed Harvey, Kevin Parks and Thomas Burgett. Also present: Dr. Tim Edsell, Superintendent.

The Pledge of Allegiance to the United States Flag was led by two students from the elementary school, Sawyer Nuetzman and Landon Gosman. They were introduced by Keith Grant, ICES Principal.

**Additions to the Agenda:** Dr. Edsell recommended the deletion and additions be made as follows:

Deletion of Data Talk

Personnel: Resignation of ICHS Teacher Jacob Taft

Personnel: New Employment of ICHS Spanish Teacher Heather Graham

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved the recommendation.

**Passed 5/0**

**Recognition of Visitors/Patron Comments:** None

**NHJ Recognition Award:** ICHS Principal, Luke Skobel introduced ICHS Band Director Amy Heavlin who spoke about the Indiana State Solo Ensemble contest and introduced the students being recognized for earning a medal. The following band members were recognized: Laiken Beard, Rafe Rayback, Wyatt Bolt, Savannah Sturgell, Evan Dotson, Elizabeth Peters, Laiken Beard, Montgomery Hobbs, Joe Majors and Audrey Edsell.

ICHS Swim Team Coach Smith introduced swim team members who qualified for State competition. He mentioned that this is the largest group IC has ever had to qualify for State. The following swimmers were recognized: Lori McCormick, Sam Keymon, Lexi Wilhoit, Bella Ratzlaff, Lexy Burge, Tucker Brock, Nolan Reed, MacRatzlaff, and Chase Smith.

Luke Skobel introduced National Merit Finalist, Olivia Ehrlich and Indiana Academic All-Star Nominee Makenzi Sizemore.

Kim Davis, ICMS Assistant Principal introduced the Academic Team and spoke about their accomplishments this season.

Andrea Perry, ICIS Principal introduced the Robotics Team. The students talked about the awards they received during their season.

The "You Make a Difference Award" was awarded to Bob Straugh, who was introduced by Andrew Summers, Director of Technology. Summers said that as an IT contractor for NHJ, Straugh's experience and incredible work ethic have been invaluable to the Corporation. He has tackled major projects and worked long hours.

Summers said, "Bob is the epitome of a "get the job done" guy" and thrives whether he is up in the ceiling running a new network cable, tackling budgets and funding, working to solve a complex technical issue, or serving on one of the many regional education technology boards he is a part of. And he is most deserving of the You Make a Difference Award."

**CONSENT AGENDA:** Upon proper motion by Kevin Parks and second by Thomas Burgett, the Board accepted and approved the following items:

Financial Report: See Attached Reports

Claims: See Attached Reports

Minutes:

Executive Session	Tuesday, April 10, 2018
Regular Session	Tuesday, April 10, 2018
Public Work Session	Thursday, April 26, 2018

Principal's Reports: See Attached Reports

Cafeteria Reports: See Attached Report

Facilities Reports: See Attached Report

Transportation Report: See Attached Report

Technology Report: See Attached Report

Health Services Report: See Attached Report.

Asst. Superintendent Report: See Attached Report

**Passed 5/0**

#### **COMMITTEE REPORTS:**

**C-9 Report:** Greg Waltz reported that overnight stays for personnel were approved. He said that they looked at the job description of what used to be the Master Teacher position in order to create a new description for the CTE Innovation Coach. Waltz also mentioned that two C-9 instructors who are retiring are IC graduates, Tommy Jacobs and Joey Rammy. They are currently interviewing for positions coming this fall. Waltz said that adult education continues to grow.

**NHJ Foundation:** Judy reported that the Foundation is taking grant applications. The Foundation will be giving final grants at the End of Year Luncheon.

**OLD BUSINESS:** None

#### **NEW BUSINESS:**

##### **Consider action to approve NHJ USC Board Member Compensation Resolution**

Dr. Edsell recommended the Board approve this resolution that has been drafted by our attorney, Roger Young and ISBA. This resolution will be retroactive to January 1, 2018.

Upon proper motion by Judy Misiniec and seconded by Keven Parks, the Board approved the NHJ USC Board member Compensation Resolution.

**Passed 4/1** (*Thomas Burgett requested discussion on the motion. Burgett raised concern that the creation of this resolution was because NHJ was in violation of this code. Burgett is also concerned about how many committee meetings can be called. He does not want any Board to be able to abuse the compensation. Burgett voluntarily paid back \$300. Burgett said he would rather the money go to teachers and students.*)

##### **Consider action to approve recommendation for the 2018-2019 ICES Parent & Student Handbook and Staff Handbook**

Keith Grant, ICES Principal asked for approval to accept the following changes to the 2018-2019 ICES Parent & Student Handbook:

1. Page 1 change of date

2. Page 1 Meal Charges: new policy as per Carol Schaaf
3. Page 8 changed Special Services Johnson County to Earlywood Educational services.
4. Page 7 Kindergarten early entrance policy has been previously Board approved.)

Keith Grant, ICES Principal asked for approval to accept the following changes to the 2018-2019 ICES Staff Handbook:

1. The date on the first page
2. The staff signature page which is the last page

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved the recommendation to accept the listed changes to the 2018-2019 ICES Parent & Student Handbook and the 2018-2019 ICES Staff Handbook.

**Passed 5/0**

**Consider action to approve recommendation for the 2018-2019 ICIS Parent and Student Handbook**

Andrea Perry, ICIS Principal asked for approval to accept the following changes to the 2018-2019 ICIS Parent and Student Handbook:

1. Meal Charges: new policy as per Carol Schaaf
2. Rules regarding gum as some teachers let students chew gum if it helps them during test taking.
3. Truth telling policy - no lesser consequence for telling the truth
4. Adding the word "identified" to "high ability students"

Upon proper motion by Thomas Burgett and seconded by Kevin Parks, the Board approved the changes to the 2018-2019 ICIS Parent Student Handbook.

**Passed 5/0**

**Consider action to approve recommendation for the 2018-2019 ICMS Parent Student Handbook**

Kim Davis, ICMS Assistant Principal asked for approval to accept the following changes to the 2018-2019 ICMS Parent Student Handbook:

1. Addition from the Athletic Dept. regarding skin infections, "Athletic Trainer and coaches must be notified of all skin infections."
2. Page numbers corrected

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the Board approved the changes to the 2018-2019 ICMS Parent Student Handbook.

**Passed 5/0**

**Consider action to approve recommendation for the 2018-2019 Corporate Parent and Student Handbook**

Andy Cline, Assistant Superintendent asked for approval to accept the following changes to the 2018-2019 Corporate Parent and Student Handbook:

1. "2017 - 2018" updated to "2018 -2019" throughout the handbook.
2. Page 7, updates to personnel listings.
3. Page 34 - 35, updates to include the 2018 - 2019 immunization requirements.
4. Page 39, the revised meal charging policy as approved through review of NEOLA Policy 8500.
5. Page 41, acknowledgement of monthly lockdown drills as part of our drill practice Sequence.
6. Page 44 - 54, Updated Wellness Policy (8510) as approved through review of NEOLA Policy
- 7) Page 55, addition of the full USDA Non-discrimination statement

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved the Board approved the changes to the 2018-2019 Corporate Parent and Student Handbook.

**Passed 5/0**

**Consider action to approve the McKinney – Vento District Plan**

Andy Cline, Assistant Superintendent asked the Board for the approval of the attached McKinney – Vento District plan. The implementation of the Every Student Succeeds Act (ESSA) requires the school corporation to provide a written plan accessible to parents, students and other stakeholders

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the McKinney-Vento District Plan. Upon approval, the document will be distributed to all building administrators. Notification advertisements will be displayed in each school, the school web sites, public libraries and the Trafalgar Town Hall as required by the notification process.

**Passed 5/0**

**Consider action to approve ICMS 8<sup>th</sup> Grade Team Donation**

Upon proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved ICMS 8<sup>th</sup> Grade Team Donation from Marshall Mechanical in the amount of \$200 in support of the 8<sup>th</sup> Grade End of Year Celebration.

**Passed 5/0**

**Consider action to approve ICMS Academic Team Donation**

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the ICMS Academic Team Donation from Mi Jefe in the amount of \$333.75. Mi Jefe donated 15% of proceeds in support of the Academic Team’s End of Season Banquet.

**Passed 5/0**

**Consider action to approve ICMS Athletic Department Donation**

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved a donation from Mick & Denise McClanahan in the amount of \$1500 in support of ICMS 7<sup>th</sup> and 8<sup>th</sup> Grade Volleyball Program to purchase uniforms.

**Passed 5/0**

**Consider action to approve ICMS FFA Overnight Trip to Purdue University**

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved an ICMS FFA Overnight Trip to Purdue University 06.18.18-06.21.18 to attend the State Convention.

**Passed 5/0**

**Consider action to approve Cheerleaders Overnight Trip to Indiana University**

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the Cheerleaders Overnight Trip to Indiana University 07.13.18 – 07.15.18 to attend the United Cheerleading Association Cheer Camp.

**Passed 5/0**

**Consider action to approve ICMS Boys Basketball Overnight Trip to Princeton High School on 06.14.18 – 06.16.18**

**Consider action to approve ICMS Football Overnight Trip to Camp Atterbury on 06.27.18 – 06.29.18**

**Consider action to approve ICMS Girls Basketball Overnight Trip to Vincennes University on 06.17.18 – 06.20.18**

Upon Proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved New Business items l, m, and n.

**Passed 5/0**

**Consider action to approve Planning of ICMS Summer 2019 Europe Trip**

Luke Skoble, ICHS Principal recommended the Board give approval for teacher, Lee Ann Blazer to begin the planning process for this trip. He said that she is working with EF Educational Tours to organize the trip. The trip will focus on the Holocaust

Upon proper motion by Kevin Parks and seconded by Ed Harvey, the Board approved planning the ICHS Europe Trip for the summer of 2019.

**Passed 5/0**

**PERSONNEL/EMPLOYMENT:**

Dr. Edsell asked the Board to approve the "Personnel/Employment" package in its entirety as presented with the additions to the agenda:

- A. Resignations/Leaves/Retirements
  - 1. Maternity Leave Eleanor Rollings
  - 2. Retirement Deborah Pinnick
  - 3. Retirement Doug McKinley
  - 4. Resignation Jacob Taft
- B. Employment
  - 1. ICMS Custodian Karen Salamander
  - 2. ICMS Choir/General Music Teacher Samantha Burkey
  - 3. ICMS Math Teacher Rachel Ememnhiser
  - 4. ICIS Special Education Teacher Brenda Memdenhall
  - 5. NHJ Transportation Director John Walker
  - 6. ICMS 6<sup>th</sup> Grade Language Arts Teacher Taryn Nance
  - 7. NHJ Mental Health Advisor Amber Goin
  - 8. ICES ECA Positions for 2018-2019
  - 9. ICIS ECA Positions for 2018-2019
  - 10. I READ-3 Summer Remediation Instructors Jennie Robertson & Shellie Parr
  - 11. ICHS Summer School Positions
  - 12. ICMS/HS Café Cook Transfer Terri Summers
  - 13. ICMS/HS Café Cook Transfer Terri Summers
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  - 100. ICMS/HS Café Cook Transfer Terri Summers
- C. Coaches

Upon proper motion by Judy Misiniec and seconded by Kevin Parks, the Board approved the Personnel/Employment package in its entirety.

**Passed 5/0**

**Superintendent's Report:**

A. Farm to School Program Report - Dr. Edsell thanked the group who toured the Farm to School Program at Maconaquah Middle School in Bunker Hill. In this type of a program the teacher and students create a business plan to feed livestock then have them processed. The meat would be given to the school cafeteria to be served with school lunches. The livestock would be donated and students would feed the animals every day. Dr. Edsell also mentioned that ICHS could do this on the newly purchased ground or possibly partner with the new Ag Charter School. Board member, Thomas Burgett mentioned STEM can be incorporated into these types of programs which could mean additional funding.

Dr. Edsell also shared information from our financial advisor after the Public Work Session for the potential of future planning for new building projects.

Dr. Edsell asked the Board if anyone would volunteer to be on a facilities planning committee. Greg Waltz and Judy Misiniec volunteered.

Dr. Edsell also asked Thomas Burgett and Kevin Parks to be on an SRO committee. They both agreed.

**Other items from the Board:**

**Greg Waltz:** Mentioned that the fact that the Board has always watched money closely

**Ed Harvey:** Shared that we have a good opportunity to be the “jewel of the county.” He said that we are becoming a good choice for students. Harvey also said that the community needs to be involved in the planning and we are fortunate because of careful oversight by current and past boards.

**Judy Misiniec:** Shared that ICES had a wonderful carnival this year. She also said that 29 people participated in the blood drive. And that ICMS had a wonderful musical. She thanked Susie Baker for doing the Step Challenge. She also reminded everyone about teacher appreciation and thanked our teachers.

**Kevin Parks:** Mentioned that he travels often and realized how sound NHJ is financially compared to other places.

**Thomas Burgett:** mentioned that the ICHS received 13<sup>th</sup> overall at the Soil Judging Contest in Oklahoma.

**ADJOURNMENT:**

Upon proper motion made by Thomas Burgett, the meeting was adjourned at 8:42 pm.

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Greg Waltz, President

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Ed Harvey, Vice President

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Judy Misiniec, Secretary

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Kevin Parks, Member

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Thomas Burgett, Member

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Board of School Trustees/As **Presented**

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Board of School Trustees/**Amended**